

# Expert Federal Job Resources

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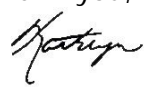
Dear Kevin,

Due to the budget talks and concern for the most cost effective services, we have organized our most **affordable** products for your easy review and ordering. These **"UNDER \$49.95"** products are the **best** federal career information, resources and books on federal employment information for you.

*We aim to help you with your federal job search!* Our professional services are dedicated to helping you apply successfully for federal jobs. You will need the best information to plan your campaign and write a federal resume for your announcements.

**Start** today and **begin** your federal job search **here!**

Thank you,



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### Ten Steps to a Federal Job™ Online Learning Course

### Online Federal Resume Database™



3.9 hours of Step by Step Instruction. Learn at your own pace, distance learning. The only technology you need for this course is your web browser. You will view videos, audios, relevant web addresses, and reference to pages in the Ten Steps book.

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Look at successful federal resume samples! A compilation of 5 CD-ROMS with more than 200 sample federal resumes organized per book and by each occupational series and grade level. Looking at federal resume samples can help your federal career search.

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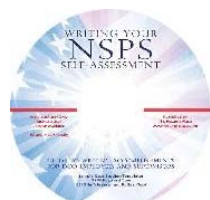
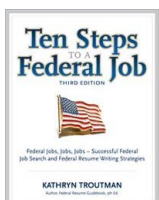
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### Ten Steps ebook

### Military to Federal Career Guide ebook

### NSPS ebook and eCD-ROM, 2nd Edition



This Popular Ten Steps formula is taught at more than 100 military bases worldwide. Everybody loves this step by step approach. 20 sample before and after federal resumes. The Sous Chef sample is in this Book!

**Important note about Ten Steps™ eBook and eCD-ROM:** Access info for your 2nd Ed. eBook and eCD-ROM is not sent immediately.

Access info is sent as soon as we can process your payment (within 24 hours.)

Your Price: **\$9.95**

This book is written for joint services, Reserves, Guard and Warriors in Transitions. Learn how to write a career change federal resume and how to translate your skills for a federal career. Outstanding samples! Get inspired!

Your Price: **\$9.95**

Despite the demise of NSPS, this ebook and eCD-ROM is still the guide you need to get through the last NSPS performance cycle. Filled with many self-assessment samples, tips, and how-tos, this resource is an absolute bargain and great investment to help save you time and stress.

Your Price: **\$10.00**

## Resume Place Print Books

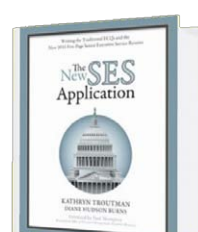
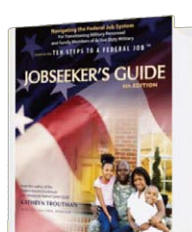
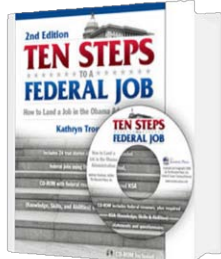
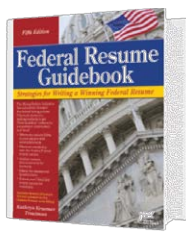
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### Federal Resume Guidebook 5th Edition

### Ten Steps to a Federal Job™

### Job Seeker's Guide, 4th Edition

### The NEW SES Application - Coming September 2011



The fifth edition of the Federal Resume Guidebook has three objectives: first, to teach you how to target your resume content toward a specific position; second, how to add accomplishments so your resume will stand out and hopefully get referred to a supervisor; and third, to help you format your content for the best readability for the USAJOBS resume builder. This newest book with KSAs in the Resume is **A MUST HAVE** for any federal job applicant.

This edition has 240 pages of Ten Steps instruction, and sample federal resumes, including the popular Sous Chef to Program Analyst sample that demonstrates career change strategies in the Outline Format.

This book is **THE BOOK** used by more than 100 military bases for Military spouses and Separating / retiring Military personnel. Includes spouse and military preference programs, sample resumes and step by step instruction.

Learn how to write both the new five page SES Federal Resume and how to write the optimum Traditional 10 page ECQ narrative format. Get inspired and learn how to plot your career around the 5 ECQs for SES opportunities.

Your Price for 2nd Edition: **\$16.95**

Pre-Order for 3rd Edition: **\$18.95**

Your Price: **\$21.95**

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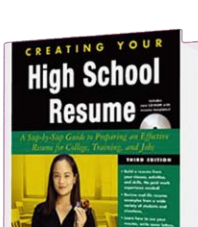
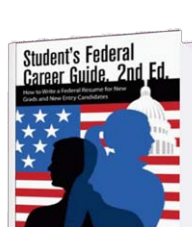
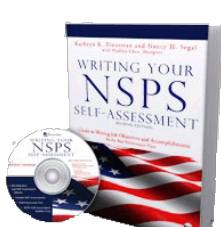
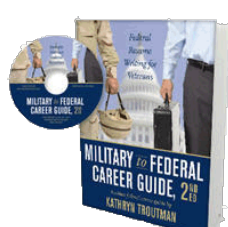
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### Military to Federal Career Guide, 2nd Edition

### NSPS Self Assessment 2nd Edition

### The Student's Federal Career Guide, 2nd Edition - Coming September 2011

### Creating Your High School Resume & CD-ROM, 3rd Edition



Beautifully printed in two colors, easy to read, samples are impressive for easy federal resume writing for career change and career advancement. All samples are military personnel seeking federal careers.

NSPS is gone, but the self-assessment writing, job objective writing and writing for optimum evaluation is alive and well. This book focuses on Enhanced Writing for high-performing federal employees.

The Student's Federal Career Guide includes basics like our federal employment glossary, tips on salary negotiation, and a step-by-step guide to the behavior-based interview. It also provides invaluable advice on how to write KSAs or narratives for fields in which you do not have professional experience.

This edition includes an accompanying CD with resume templates to support creating resumes on a computer, information on using keywords to get noticed by employers, guidance on paper and online applications, tips for responding to application essays and questionnaires, and tips for uncovering internship opportunities.

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Your Price: **\$10.00**

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